



## Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held via **remote conference call (Zoom)** on **Tuesday 8th December 2020** at **19:30**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The Zoom conference link will be available on the Parish Council's website. Members of the Press and Public are welcome to attend; please email the Clerk for the password [clerk@plaistowandifold.org.uk](mailto:clerk@plaistowandifold.org.uk) | [www.plaistowandifold.org.uk](http://www.plaistowandifold.org.uk)

Dated: 2nd December 2020

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Join Zoom Meeting

<https://us02web.zoom.us/j/82477669094?pwd=QTVWajFEMnhCZ2p3WURyc054YWx1QT09>

Meeting ID: 824 7766 9094

## BUSINESS TO BE TRANSACTED

| Number | Item   | Time    |
|--------|--|---------|
| 1.     | To receive apologies for absence.  | 1 min   |
| 2.     | Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.   | 2 mins  |
| 3.     | To receive for confirmation Minutes of the Meeting held on 11th November 2020.   | 1 min   |
| 4.     | Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 8th December 2020.</u> | 10 mins |
| 5.     | To receive reports from County and District Councillors.   | 10 mins |
| 6.     | Councillor vacancy   | 2 mins  |
| 7.     | Complaints Procedure   | 2 mins  |

|     |   |         |
|-----|---|---------|
| 8.  | <b>Highway Matters</b>  | 3 mins  |
|     | <ul style="list-style-type: none"> <li>a. Matters to be reported by Members</li> <li>b. Traffic Calming update along Rickman's Lane, Plaistow</li> </ul>  |         |
| 9.  | <b>Financial Matters</b>  | 10 mins |
|     | <ul style="list-style-type: none"> <li>a. To approve Order for Payments</li> <li>b. Conclusion of Audit</li> <li>c. FSG Meeting Minutes and 2nd Quarter Budget Forecast Comparison</li> <li>d. Notice Boards</li> <li>e. 2021/22 projects</li> </ul>  |         |
| 10. | <b>Ifold Bus Stop Regeneration project update</b>   | 3 mins  |
| 11. | <b>WSALC Value for Money Project update</b>   | 1 min   |
| 12. | <b>Neighbourhood Plan update</b>  | 1 min   |
| 13. | <b>Clerk's Update</b>   | 5 mins  |
|     | <ul style="list-style-type: none"> <li>a. Lagoon 2 update from Artemis</li> <li>b. IFRA Notice Board request</li> <li>c. Kelsey Hall temporary closure, 2021</li> <li>d. VE Day Tree Planting update</li> <li>e. Christmas</li> <li>f. Wifi at Winterton Hall</li> <li>g. Winterton Hall</li> <li>h. Newsletter</li> <li>i. HEELA Letter</li> </ul> |         |
| 14. | <b>Correspondence</b>   | 1 min   |
| 15. | <b>Items for inclusion on a future agenda</b>   | 1 min   |
| 16. | <b>Date of next meetings</b>  | 1 min   |
|     | 9th December 2020, 19:30 – Planning & Open Spaces Committee   |         |
|     | 30th December 2020, 19:30 – Planning & Open Spaces Committee  |         |
|     | 13th January 2021, 19:30 – Full Parish Council Meeting  |         |